

# Discovery Trunk Care & Cleaning Protocol



## Increased Precautions:

- We are extending the turn-around time of all Discovery Trunks, which will allow trunks to sit at our headquarters for at least 3 days upon return before being handled and disinfected by TWA staff (wearing face masks), and will increase the time before the trunk is handled by the shipping company.
- From our shipping company, Lone Star Overnight: “Our technology allows us to take a picture of the package with your signature on it as part of the permanent delivery record. No exchange of pens, paper or handheld devices. We have also provided an LSO Care Kit to drivers with masks and hand sanitizers.”
- When a Discovery Trunk arrives at your location:
  - Trunks will arrive at your location several days prior to the start of your reservation period. We **highly suggest** you allow the trunk to sit untouched for those days to allow any possible contagion to perish prior to use.

## Cleaning:

- TWA will disinfect all materials upon their return and/or prior to shipment, to the best of our ability.
- Materials inside Discovery Trunks are durable. Please use your best judgement when cleaning items (i.e. not washing electronic items). Cleaning materials with a spray disinfectant is preferred and suggested.

## While using the Discovery Trunk:

- Follow your school’s/site’s materials-use policy in regards to handling and disinfecting items.
  - Instruct students to sanitize their hands before and after handling any of the materials.
- Always keep the trunk in a secure place.
  - You may want to zip tie the trunk, to ensure that students cannot access when not in use.
  - This applies to at-home use as well. If teaching virtually from home, please make sure others cannot access and possibly damage the trunk’s materials – to include children and pets.