POSITION ANNOUNCEMENT
AND
IDEAL CANDIDATE SPECIFICATION
CONTRACT EDUCATOR
East Foundation
Hebbronville base (flexible) with
Travel throughout South Texas

The Organization

The mission of the East Foundation is “to support wildlife conservation and the other public benefits of ranching and private land stewardship through research, education, and outreach.”

The Foundation owns more than 215,000 acres of native South Texas rangeland. Properties include the historic San Antonio Viejo Ranch near Hebbronville, and five additional properties spaced eastward to the Gulf Coast near Port Mansfield. These ranches, which are managed under the East Ranches LLC, have remained rarely hunted and represent a substantial resource for research and education. The Foundation is the sole owner of a cattle company with 5,000+ head; and sizeable endowment investments to support the perpetual development of the Foundation’s program.

The opportunity: The Foundation’s Contract Educator will play a key role in promoting and deploying youth education programs (K-12) in formal and informal venues, including the Learning Across New Dimensions in Science (L.A.N.D.S.) curriculum of the Texas Wildlife Association (http://www.twafoundation.org/). The Contract Educator will deliver project management support, leadership, and excellence. This position will be classroom- and field-oriented, with regular engagement with East Foundation and East Foundation Ranches staff, and research partners. The Foundation’s combined financial and land resources create an unparalleled opportunity to contribute to the integration of modern ranch and livestock management with rangeland and wildlife ecology in an educational context. Specifically, this position offers a unique and exciting opportunity for an extremely capable and energetic individual to advance the Foundation’s education priority.

For additional information see: http://www.eastfoundation.net/.

Position Summary

The Contract Educator will be responsible for 1) creating awareness, imparting knowledge and appreciation of our natural resources to students (K-12) in South Texas; 2) instilling an understanding of practical land management measures that promote wildlife conservation; 3) imparting skills, values, techniques, and responsibilities by promoting outdoor education and education opportunities on private lands; 4) recruiting, educating, and providing leadership to volunteer leaders, urban residents, and youth participants about natural resources stewardship; and 5) providing, facilitating, coordinating, and highlighting events and activities of the East Foundation and its partners.
Relationships

The Contract Educator will be under the East Foundation’s Education Project Manager, who establishes priorities and administrative guidelines, and allocates resources for specific duties undertaken by the Contract Educator. The Contract Educator will function with some technical latitude in 1) developing approaches such that the objectives of projects are satisfied on time, 2) conducting assignments based on the short- and long-term needs and priorities of the East Foundation, and 3) managing allocated fiscal and human resources to accomplish objectives. The Contract Educator will be expected to exercise individual initiative and sound judgment in determining courses of action, work, priorities, and operational needs.

The Contract Educator will have major involvement with several aspects of a wide variety of the Foundation’s charitable program. Responsibilities will include collaborating with East Foundation staff, contractors, and partners (including university scientists, governmental organizations, and private landowners), working closely with other personnel (e.g., subordinates, temporaries, and university students), and coordinating activities of East Foundation personnel and partners on specified projects.

Primary Responsibilities

- Deliver, implement, and evaluate East Foundation education activities on our lands.
- Collect, record, and store records, documents, and data for reporting, presentation purposes, and promotion.

Ideal Experience

- **Education**: An undergraduate degree or degrees in an appropriate field of study (Education, Agriculture, Wildlife Management, Animal Science, Agribusiness, Agricultural Economics, Natural Resources, Range Science, or a closely related field that emphasizes science).
- **Work experience**: Experience working with teachers, volunteers, and youth; knowledge of natural resources issues and the Texas flora and fauna; bilingual – with fluency in the Spanish language; familiar with basic computer software (Word, Power Point, and Excel); knowledge of TEKS; experience teaching in formal and informal settings; and experience in planning and implementing education events and workshops.
- Excellent verbal and written communication skills.
- Proven ability to collaborate across projects plans and units, functioning as a highly productive team member throughout successful project completion.
Ideal Personal Profile

- An individual who is highly organized, detail-oriented, self-directed, and resourceful, with the ability to take initiative and follow through on projects, producing reliable work products.

- A strong interest in South Texas ranching and the interplay of cattle, wildlife, and native rangelands, and in providing information to multiple stakeholders along a range of technical understanding.

- A leader with a commitment to excellence and the energy, enthusiasm, and innovative thinking necessary to build the Foundation’s reputation and accomplishments.

To Apply

Please send the following documents to cpavlicek@eastfoundation.net with “Contract Educator” in the subject line:

- Statement of interest describing background, pertinent experiences and interests, and accomplishments

- Resume

- Contact information of 3 references

- Copy of college transcript(s) – official or unofficial

Contact Person: Cindy Pavlicek, Manager of HR, 210-455-3640, cpavlicek@eastfoundation.net